

University of Ottawa Sinking Fund Investment Policy

1. Purpose

The sinking fund(s) were established to provide for the retirement of the University's long-term debts at maturity.

2. Objective

The objective is to generate the necessary funds for debt retirement in an efficient and cost-effective manner.

3. Asset Mix Policy

The sinking funds are invested in the University's Long Term Portfolio (Fund) alongside the endowment fund and other unit holders. The individual components (unit holders) of the Fund are maintained as separate entities through an asset allocation service that is provided by the custodian.

4. Investment Guidelines and Performance Objectives

Investment guidelines, including permitted investments and performance objectives, are as established in the Statement of Investment Policies and Goals for the Fund, incorporated herein by reference.

5. Contributions

Annual contributions are made to the sinking funds based on a calculation of the amount reasonably required to meet the debt retirement objective and approved by the Finance and Treasury Committee.

6. Periodic Review

The sinking fund investment policy may be reviewed and amended at any time; however, it must be formally reviewed by the Finance and Treasury Committee at least every 3 years. The Committee approves recommended changes as deemed appropriate.